

# Wisconsin Association for Marriage and Family Therapy

P.O. Box 44578 • Madison, WI 53744 • (608) 848-1994 • [wamft@mailbag.com](mailto:wamft@mailbag.com)

## Continuing Education Course Approval Form

Program credits may NOT be combined and submitted as a single fee One Application and One Fee Per Program

Approval for continuing education units to satisfy the requirement for licensed marriage and family therapists requires the following:

- Submission of application for approval and all required supplemental materials
- Submission of required fees
- Relevance of material to the practice of marriage and family therapy
- Issuing of certificates and maintenance of attendance records for 2 years
- Self-addressed stamped envelope

Date of Application: \_\_\_\_\_

Title of Presentation: \_\_\_\_\_

Presenter(s): \_\_\_\_\_

Name of Sponsoring Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Sponsoring Organization Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name and address of facility where event is to be conducted:  
(Do not put "see attached")

<u>Facility Name</u>	<u>Facility Address (include city/state/zip)</u>	<u>Date of Presentation</u>
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____

Total number of continuing education units requested: \_\_\_\_\_ Fee enclosed: \_\_\_\_\_

**\*1-6 CEU = \$40.00      7-12 CEU = \$80      13+ CEU = \$100**

*Repeated programs/distant learning/home study approval good for one year from approval date.*

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### Approval committee use only

**Date approved:** \_\_\_\_\_ **Letter of approval sent:** \_\_\_\_\_

**Check Number:** \_\_\_\_\_ **Amount:** \_\_\_\_\_ **CEU # assigned:** \_\_\_\_\_

**WAMFT CEU Approval Form**

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Program learning objective and relevance to marriage and family therapy:

Way in which presentation/learning objective will be evaluated:

Describe way in which attendance certificate will be awarded:

Number of continuing education units for this presentation (60 minutes = 1 unit) \_\_\_\_\_

Does this presentation promote a product (other than a book) or offer a product at reduced price for attending?

No       Yes

The course meets the following core competencies: (There are currently 128 core competencies. The 128 core competencies are organized around 6 primary domains.) These domains are:

\_\_\_\_\_ 1. Admission to Treatment -- All interactions between clients and therapists up to the point when a therapeutic contract is established.

\_\_\_\_\_ 2. Clinical Assessment and Diagnosis -- Activities focused on the identification of the issues to be addressed in therapy.

\_\_\_\_\_ 3. Treatment Planning and Case Management -- All activities focused on directing the course of therapy and extra-therapeutic activities.

\_\_\_\_\_ 4. Therapeutic Interventions -- All activities designed to ameliorate the clinical issues identified.

\_\_\_\_\_ 5. Legal Issues, Ethics and Standards -- All aspects of therapy that involve statutes, regulations, principles, values and mores of MFTs.

\_\_\_\_\_ 6. Research and Program Evaluation -- All aspects of therapy that involve the systematic analysis of therapy and how it is conducted effectively.

Required attachments:

- Brochure or written advertisements for presentation
- Biography, resume or vitae for all presenters
- Copy of certificate of attendance

Affirmation: I verify that the information contained in this application is true and correct to the best of my knowledge and belief.

Signature \_\_\_\_\_

Date \_\_\_\_\_